



Austin Fire Fighters Relief and Retirement Fund  
4101 Parkstone Heights Drive, Suite 270  
Austin, TX 78746  
Telephone: (512) 454-9567

**BOARD MEETING AGENDA**  
**AUSTIN FIREFIGHTERS RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MEETING**  
**WEDNESDAY, JUNE 29, 2022 AT 12:00 PM**

The regular meeting will be held in the **Board and Commissions Room at Austin City Hall, 301 W 2<sup>nd</sup> Street, Austin, Texas 78701** and will be open to the public. The meeting will also be available to the public through a telephone conference call, **toll-free dial-in number 408-418-9388** with **access code 2550 025 2748** and **meeting password june2022 (by phone 58632022)**. Some non-routine agenda items will have the trustee or individual who requested the item in parentheses.

**Public Comments**

Members of the public may address the Board of Trustees on any matter during this portion of the meeting. Public comments may be provided in person at the physical location of the regular meeting or virtually through the toll-free dial-in number provided above. A sign-up sheet will be available at the physical location of the meeting. The Board requests that any member of the public who desires to address the Board virtually sign up to speak in advance by contacting the Fund at [staff@afrs.org](mailto:staff@afrs.org) no later than 5:00 p.m. on June 28, 2022. All parties are asked to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

**To Approve**

1. Minutes of regular meeting of May 27, 2022
2. Service retirement benefits for two applicants

**To Discuss and Possibly Act On**

3. The process for approving retiree forms, including signatures at Board meetings
4. Review of investment earnings on cash account with State Street
5. Proposed changes to the Governance Policy relating to written agenda procedure and job title update for the Fund Administrator position
6. Update on the pension administration software system
7. Proposed amendment to FY 2022 Administrative Operating Budget for two new staff positions
8. Update on information technology upgrades including data protection, threat monitoring, and server backup
9. Presentation on securities litigation matter

**Fund Administrator's Report (Discussion Only)**

10. Introduction to new staff
11. Staff attendance at NCPERS
12. Internal financial statements, transactions, and Fund expense reports for month ending May 31, 2022



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13. Roadmap for future meetings

14. Call for future agenda items

**BOARD MEMBERS**

Mayor Steve Adler, Chair  
Doug Fowler, Vice-Chair  
Belinda Weaver, Treasurer  
Jeremy E. Burke, Trustee  
John Bass, Trustee

*Note: The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.*

*Note: The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.*