



Austin Fire Fighters Relief and Retirement Fund
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MINUTES
AUSTIN FIREFIGHTERS RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MEETING
MONDAY, DECEMBER 13, 2021 AT 9:00 AM

Board Members Present

Steve Adler, Chair
Doug Fowler, Vice-Chair
Belinda Weaver, Treasurer
Jeremy Burke, Trustee
John Bass, Trustee
Premal Amin, Interim Fund Administrator
Kendall Twomey, Benefits Specialist

Consultants Present

Alyca Garrison, JW
Chuck Campbell, JW

Community Members Present

Jan Wesson
Becky Brooks
Keith Johnson
Rene Vallejo
Donald Lowe
Kevin Balaod - Journalist
Unidentified attendees

Vice Chair Doug Fowler called the meeting to order at 9:02 am

Public Comments:

Rene Vallejo requested the Board consider changing the rules to allow public comments to be made virtually.

- I. Minutes of the Regular Meeting on November 29, 2021

Following an amendment to the minutes, Jeremy Burke made a motion to approve the minutes. John Bass seconded the motion. With no further discussion and no objection, the motion passed unanimously.

- II. Minutes of the Special Meeting on December 6, 2021

Following an amendment to the minutes, Jeremy Burke made a motion to approve the minutes. John Bass seconded the motion. With no further discussion and no objection, the motion passed unanimously.

- III. Service Retirement Benefits for One Applicant.

Jeremy Burke made a motion to approve the service retirement benefits as presented. John Bass seconded the motion. The motion passed unanimously.

- IV. Review and Consideration of 2022 Budget

Premal reviewed the 2022 budget. This item was tabled for executive session due to discussion in regards to staff compensation.

- V. Third Party Service Providers Schedule

Premal Amin discussed bringing the list to the following board meeting. Belinda Weaver requested the Fund Administrator should participate in this as well. No motion necessary.

- VI. Selection and Hiring of Fund Administrator
- VII. Administrative Staff Compensation

At 9:14 am, the Board entered closed session. Closed session concluded at 10:25 am. No action was taken during closed session.

Doug Fowler made a motion for hiring Anumeha Kumar as the Fund Administrator with a start date no later than April 1, 2022. Belinda Weaver seconded the motion. Doug Fowler, Belinda Weaver, John Bass, and Mayor Adler approved the motion. Jeremy Burke opposed the motion. The motion passed.

Doug Fowler made a motion to raise Premal Amin’s salary to the maximum under the salary range and provide communicated bonuses. Belinda Weaver seconded the motion. With Jeremy Burke abstaining, the motion passed.

Doug Fowler made a motion to authorize the Fund Administrator to raise Kendall Twomey’s salary to the maximum under the salary range and provide communicated bonuses. Belinda Weaver seconded the motion. The motion passed unanimously.

- VIII. Review and Consideration of 2022 Budget

Premal Amin will complete the budget with the newly approved salaries. Belinda Weaver made a motion to approve the 2022 Budget. John Bass seconded the motion. The motion passed unanimously.

- IX. 30 Month Disability Review

At 10:34 am, the Board entered closed session. Closed session concluded at 10:48 am. No action was taken during closed session.

This item was tabled until the next board meeting.

- X. Financial Statements, Transaction, Fund Expense Reports, and Summary of Work Output

No motion necessary.

- XI. Roadmap for Future Meetings

No motion necessary.

- XII. Call for Future Items

Some of the future agenda items include 30 Month Disability Continuation Review, Third Party Service Providers Schedule, and Discussing Public Comments.

Hearing no objections, Mayor Adler adjourned the meeting at 10:55 am.

Board Members

Mayor Steve Adler, Chair
Doug Fowler, Vice-Chair
Belinda Weaver, Treasurer
Jeremy Burke, Trustee
John Bass, Trustee