



Austin Fire Fighters Relief and Retirement Fund  
4101 Parkstone Heights Drive, Suite 270  
Austin, TX 78746  
Telephone: (512) 454-9567

**BOARD OF TRUSTEES MEETING  
AUSTIN FIRE FIGHTERS RELIEF AND RETIREMENT FUND (AFRRF)  
REGULAR BOARD MEETING AGENDA  
FRIDAY, OCTOBER 28, 2022 AT 9:00 AM**

The regular meeting will be held in the **Board and Commissions Room at Austin City Hall, 301 W 2<sup>nd</sup> Street, Austin, Texas 78701** and will be open to the public. The meeting will also be available to the public through a telephone conference call, **toll-free dial-in number 408-418-9388 with access code 2553 221 9721 and meeting password Oct2022 (by phone 6282022)**. Some non-routine agenda items will have the trustee or individual who requested the item in parentheses.

**Public Comments**

Members of the public may address the Board of Trustees on any matter during this portion of the meeting. Public comments may be provided in person at the physical location of the regular meeting or virtually through the toll-free dial-in number provided above. A sign-up sheet will be available at the physical location of the meeting. The Board requests that any member of the public who desires to address the Board virtually sign up to speak in advance by contacting the Fund at [staff@afrrs.org](mailto:staff@afrrs.org) no later than 5:00 p.m. on October 27, 2022. All parties are asked to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

**To Approve**

1. Minutes of regular meeting of September 26, 2022
2. Amended minutes of the regular meeting of August 29, 2022
3. Service retirement benefits for three applicants and two beneficiaries

**To Discuss and Possibly Act On**

4. Discussion and consideration of 2023 Cost-of-Living Adjustments (COLAs)
5. Discuss and consider Pension Review Board's inquiry regarding how COLAs are valued in the actuarial valuations for the Fund
6. Discuss and consider census data and special auditor's requests regarding the errors in the data mentioned by the executive director (Jeremy Burke)
7. Discuss and consider proposed changes to the Governance and Ethics Policies regarding trustee communication with Fund vendors, including during the RFP process
8. Discuss and consider a motion to request Trustee Burke to resign from the Board (John Bass and Doug Fowler)
9. Update and discussion of the 2022 Board of Trustee Election



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10. Discuss and consider RFP Proposals for Actuarial Services, including conducting Board interviews of actuarial firms that submitted proposals
11. Discuss and consider the following items for 2023 Budget proposal:
  - a. Board travel expense for 2022 and travel expense budget for 2023 (Mayor Adler)
  - b. 2023 Investment Practices and Performance Evaluation
  - c. Flat fee agreement for legal services involving benefit administration, QDRO services, and other matters with Jackson Walker for one year
  - d. The Fund joining National Association of State Retirement Administrators (NASRA)
  - e. 2023/2024 Cybersecurity Insurance renewal
12. Discuss the procedure for motion to adjourn (Jeremy Burke)
13. Executive Director Report, including the following (Discussion Only)
  - a. General comments
  - b. Pension Administration Software (PAS) System contraction negotiations update
  - c. Staff update
  - d. Internal financial statements, transactions, and Fund expense reports for month ending September 30, 2022
  - e. Roadmap for future meetings
14. Call for future agenda items
15. Adjournment

**BOARD MEMBERS**

Mayor Steve Adler, Chair  
Doug Fowler, Vice-Chair  
Belinda Weaver, Treasurer  
Jeremy E. Burke, Trustee  
John Bass, Trustee

*Note: The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.*

*Note: The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.*