



Austin Fire Fighters Relief and Retirement Fund
4101 Parkstone Heights Drive, Suite 270
Austin, TX 78746
Telephone: (512) 454-9567

**BOARD OF TRUSTEES MEETING
AUSTIN FIRE FIGHTERS RELIEF AND RETIREMENT FUND (AFRRF)
REGULAR BOARD MEETING AGENDA
MONDAY, JANUARY 23, 2023 AT 9:00 AM**

The regular meeting will be held in the **Board and Commissions Room at Austin City Hall, 301 W 2nd Street, Austin, Texas 78701** and will be open to the public. The meeting will also be available to the public through **signin.webex.com/join** with **meeting number 2556 514 7590** and **password Jan2023**, or through a telephone conference call, **toll-free dial-in number 408-418-9388** with **access code 5262022**. Some non-routine agenda items will have the trustee or individual who requested the item in parentheses.

Public Comments

Members of the public may address the Board of Trustees on any matter during this portion of the meeting. Public comments may be provided in person at the physical location of the regular meeting or virtually through WebEx or the toll-free dial-in number provided above. A sign-up sheet will be available at the physical location of the meeting. The Board requests that any member of the public who desires to address the Board virtually sign up to speak in advance by contacting the Fund at **staff@afrrf.org** no later than 5:00 p.m. on January 22, 2023. All parties are asked to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

To Approve

1. Minutes of regular meeting of December 12, 2022
2. Service retirement benefits for 3 applicants and 3 beneficiaries
3. Welcome incoming Chair, Mayor Kirk Watson
4. Welcome incoming Trustee, Aaron Woolverton
5. Vice Chair election

To Discuss and Possibly Act On

6. Distribution of Annual DROP Statements to participants
7. Discuss and consider Service Provider evaluations, including the following:
 - a. Depository Bank
 - b. Legal Counsel
8. Discuss and consider final adoption of Governance Policy changes
9. Discuss and consider Executive Director annual evaluation process
10. Executive Director Report, including the following (Discussion Only)
 - a. General comments
 - b. Update on Actuarial Services contract



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- c. Update on Pension Administration System (PAS) software contract
 - d. Update on customer service survey
 - e. Update on pension conferences in 2023
 - f. Staff update
 - g. Internal financial statements, transactions, and Fund expense reports for months ending November 30 and December 31, 2022
11. Roadmap for future meetings
12. Call for future agenda items

BOARD MEMBERS

Mayor Kirk Watson, Chair
Doug Fowler, Vice-Chair
Belinda Weaver, Treasurer
John Bass, Trustee
Aaron Woolverton, Trustee

Note: The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.

Note: The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.